

No.A-42011/1/2011-Estt-I
Government of India
Ministry of Commerce & Industry
Department of Industrial Policy & Promotion

Udyog Bhawan, New Delhi

Dated ~~01~~ March, 2015

01 April,

OFFICE MEMORANDUM

Sub: Constitution of the Internal Complaints Committee in the Department to look into complaints of sexual harassment of women at workplace.

In pursuance of provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, and in supersession of this Department's O.M of even number dated 17.10.2011, an Internal Complaints Committee is constituted with the following composition:-

(i) Smt. Sunita Yadav, Director, DIPP	Presiding Officer
(ii) Smt. Harmeet Minhas Kumar, Joint Director, DIPP	Member
(iii) Smt. Gurpreet Ghadok, US, DIPP	Member
(iv) Smt. Puja Rastogi- Deputy Director, O/o EA-	Member
(v) Smt. Chitra Sarkar, a nominee of AIWC -	Member
(vi) Under Secretary (Vigilance), DIPP-	Member
(vii) Under Secretary (Estt)-	Member Secretary

2. The Internal Complaints Committee shall look into all complaints of sexual harassment at workplace in the Department of Industrial Policy & Promotion & O/o Economic Adviser and devise effective measures to ensure a better environment for women at workplace. It would also welcome complaints, grievances or suggestions, if any, in this regard to ensure a congenial atmosphere to the working of men and women.

3. This issues with the approval of Secretary(IPP).

(L. K. Sharma)

Under Secretary to the Govt. of India
Tel: 2306 2096

To,

Presiding Officer/Members of the Committee.

Copy for information to:

- All Officers and Sections of DIPP,
- O/o Economic Adviser, Udyog Bhawan, New Delhi
- Ministry of Women & Child Development (Shri Lopamudra Mohanty, Director), Shastri Bhawan, New Delhi with respect to their D.O. letter No. 19-8/2014-WW dated 12th January, 2015.