

F. No. A-12034/10/2020-ADMIN-I (E-50298)
Government of India
भारत सरकार
Ministry of Commerce & Industry
वाणिज्य एवं उद्योग मंत्रालय
Department for Promotion of Industry and Internal Trade
उद्योग और आंतरिक व्यापार संवर्धन विभाग
Office of Economic Adviser
आर्थिक सलाहकार का कार्यालय
(Administration Division/ प्रशासनिक प्रभाग)

GPOA-3, Netaji Nagar, New
Delhi Dated
16th July, 2026

VACANCY CIRCULAR

Subject: - Filling up the **02** posts of Economic Officer on deputation basis in the Office of the Economic Adviser, Department for Promotion of Industry and Internal Trade -Reg.

The undersigned is directed to say that **Two (02)** posts of Economic Officer [Group 'B' Gazetted in Pay Matrix Level 7 (Rs. 44,900-1,42,400)] in the Office of the Economic Adviser, Department for Promotion of Industry and Internal Trade (DPIIT) are proposed to be filled up by transfer on deputation basis. The qualification and experience required for the post and other details are given in **Annexure-I**.

2. It is requested that the applications of eligible officers in prescribed form (**Annexure-II**), may be sent through proper channel to **Deputy Director (Admin)**, Office of the Economic Adviser, DPIIT, Room No. 1516, 1st Floor, Zone-5, GPOA-3, Netaji Nagar, Bhikaji Cama Place, New Delhi-110023 (or through email: admin1-oea@gov.in) within 30 days from the date of publication of this circular in the official website of Department for Promotion of Industry and Internal Trade and Office of the Economic Adviser (DPIIT) together with the following supporting documents:

- (i) Up-to-date CR dossiers of the applicant or clear photocopies of their CRs for the last 3 years duly attested by a Group 'A' officer (not below the rank of Under Secretary to the Government of India)
- (ii) A statement showing major or minor penalties, if any, imposed on the officer during the last service period.
- (iii) Integrity Certificate/Vigilance clearance in respect of the officer.
- (iv) Cadre clearance in respect of the officer.

3. Applications received after the closing date for receipt of applications or received without CR dossiers (or attested photocopies of CRs) and other documents/information mentioned in para 2 above or otherwise found incomplete will liable to be rejected. Officers who apply for the post will not be allowed to withdraw their candidature subsequently. While forwarding the applicants, it may please be verified and certified that the particulars furnished by the officers are correct. It may also be confirmed that in the event of selection for appointment, the officer concerned will be relieved of his duties.

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4. Pay of the officer selected on deputation will be regulated in accordance with relevant instructions of the Department of Personnel & Training as amended from time to time.


16/07/26
(Parul Jain)

Deputy Director (Admin)

Copy to:

1. NIC (DPIIT) with the request for uploading advertisement on their official website for vide publicity.
2. NIC (OEA) with the request for uploading advertisement on their official website for vide publicity.

Annexure-I

(1) Name of the post	Economic Officer Group 'B' Gazetted (Non Ministerial)
(2) Ministry/Department/ Office	Ministry of Commerce & Industry, Department for Promotion of Industry and Internal Trade, Office of the Economic Adviser
(3) No. of Vacancies	02 (Two)
(4) Pay scale/Pay Matrix	Level 7 (Rs. 44,900 – 1,42,400)
(5) Method of recruitment	By Deputation or absorption
(6) Eligibility & Age limit	(a) Officers of the Central Government: (i) Holding analogous posts on a regular basis in the parent cadre/ Department; or (ii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Matrix of Level – 6 (Rs. 35,400 – 1,12,400/-) or equivalent in the parent cadre/ department ; and (iii) Master's Degree in Economics or Commerce of a recognized University or equivalent; and (iv) Two years experience of Economic Research/ Investigation.

The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation as absorption. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

The maximum age limit for appointment by deputation/ absorption shall not be exceeding 56 years as on the closing date of receipt of applications).

(7) Other qualifications required

(i) Other knowledge: Basic Computer Efficiency

(8) Period of Deputation

Period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other Organization/Department of the Central Government shall be for three years and one year extension with approval of competent authority.

(9) Last date

The last date for receipt of application form is **30 days** from the date of publication of this advertisement.

1. Name of the Candidate (in block letters)
2. Father's/Husband Name
3. Date of Birth
4. Date of retirement
5. Present post held with date from which held
6. Educational Qualifications
7. Pay Scale of the post held and pay drawn at present
8. Details of Service/Experience in various posts
9. Date from which in continuous Government Service
10. Whether belongs to SC/ST/OBC
11. Address for correspondence
12. Permanent Residential Address

Signature of the Candidate

Date:

Place

CERTIFICATE

(To be given by Head of Department/Head of Office)

Certified that the particulars have been verified and found to be correct.

Signature of Head of Department/ Head of Office