[No. P-31032/9/2023-CEMENT (E-178374)]
Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade
Cement Section

Vanijya Bhawan, New Delhi
Dated the 10th September, 2026

Subject – Advertisement for Contractual Engagement of Junior Consultants in Cement and Paper Section, DPIIT – reg.

DPIIT invites applications from eligible qualified professionals for engagement as Junior Consultant(s) with relevant experience purely on contract basis for a period of 03 years for working in the Cement and Paper Section, DPIIT. Interested and eligible candidates are requested to apply through email latest by **24th September, 2026**.

2. The relevant details such as designation, number of Positions, Educational Qualifications and Work Experience Criteria along with Consolidated Remuneration are given below:

S.No.	Designation	No. of Positions	Qualifications and Experience Criteria	Remuneration (Per Month)
1	Junior Consultant	02	Qualification: Master's Degree or equivalent in Economics from a reputed and recognized University or Institution. Experience: Minimum 03 years of relevant post qualification work experience inter-alia including: 1. Experience in matters handling Technical Regulation (Quality Control) Orders. 2. Experience in handling financial and monitoring of Government assisted Projects especially policy management and implementation.	Rs 0.6 lakh to Rs. 1.0 lakh

			3. Experience in the field of international multilateral or bilateral treaties/ conventions/WTO matters. 4. Analysis of import-export issues, including examination and interpretation of relevant trade data, trends and related issues.	

3. **Age Limit:**

(i) Below 40 Years of age as on 1st July, 2026.

4. Interested and eligible candidates may please submit duly filled application forms in the prescribed format (Annexure 1) along with their CV and self- attested copy of relevant documents to **Email: rajesh.rawat@nic.in** and **cement-dipp@nic.in** with the subject line "Application for Junior Consultant in Cement and Paper Sections in DPIIT" latest by 24th September, 2026.

5. Terms and Conditions for the appointment are attached as Annexure-II.

R. Rawat

(Rajesh Rawat)
Under Secretary to the Government of India
Tel. No.: 011-23038902/8901
Email: **rajesh.rawat@nic.in**

Annexure-I

Proforma to apply for the post of Junior Consultant in Cement and Paper Section in DPIIT

Photo

Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade

Position Applied For: Junior Consultant

Personal Details:

Name	
Father's Name	
Mother's Name	
Date of Birth	
Gender	
Correspondence Address	
Permanent Address	
E-mail	
Mobile Number	

Educational Qualification (Graduation onwards)

Qualification	Board/ University	Year of passing	Subjects/ Specialization	Full Time/Part Time/Distance Mode	Division	Percentage of Marks*

* If marks available in CGPA, enter equivalent percentage marks using applicable conversion formula of respective institution/university.

Total Work Experience post relevant qualification (please mention only relevant experience as per advertisement)

Sl. No.	Organization/ Institution	Experience (in year and months)	Period		Nature of work done	Gross Salary Drawn/ month (in INR)
			From	To		

Any other relevant information that the candidates wants to submit:- (Attach Annexure, if any)

Certification

I_____ son/daughter of _____ hereby certify that the information provided by me in the application form is true and correct to the best of my knowledge and my application will be summarily rejected if any particulars are found incorrect/false at any stage. Further, I have read and understood all the terms and conditions for engagement of Junior Consultant in DPIIT.

(Signature)

Annexure-II

Terms and Conditions

i. The normal period of the contractual recruitment is **3 years (subject to renewal every year)**, followed by an **extended period of 2 years**. Extension is subject to approval and based on requirement at the appropriate stage. Candidate will have no right whatsoever to demand extension after completion of the initial tenure.

ii. Performance based annual increment may be granted after completion of every year, subject to approval of competent authority in accordance with this **Departments guidelines dated 16.06.2025 and 11.07.2025**.

iii. The applicants must submit the application, complete in all aspects in the prescribed Application Proforma through **email only** latest within 15 days from date of advertisement. **No other means of submission of applications will be entertained.**

iv. Applications which do not meet the eligibility criteria given in this Notification and/or incomplete in any respect shall be summarily rejected and no communication will be made in this regard.

v. All the candidates called for the Interview shall bring one set of self-attested copies of the relevant documents, w.r.t. Educational Qualifications, Professional Qualifications, Work Experience, Photo ID-Proof, etc. along with the Originals at the time of verification.

vi. This is purely a contractual engagement on specific requirements/project basis as per agreed terms and conditions.

vii. The engagement **DOES NOT** confer any right upon the engaged person to demand any permanent position or job in DPIIT during the tenure of engagement or anytime in future.

viii. DPIIT reserves its right **NOT TO ENGAGE** any person in response to this Notification.

ix. All the applications shall be screened for qualification and completeness. Complete applications shall be sorted and shortlisted for calling suitable candidates for interview. **Not all applicants may be called for Interview.**

x. No TA/DA shall be paid to candidates for attending the Interview.

xi. Selection of the candidates shall be made on the basis of performance and qualitative assessment done during Interviews taken by the Consultancy Evaluation Committee. Consultancy Evaluation Committee shall recommend initial remuneration. An increment (0 - 10%) subject to completion of period with satisfactory performance with the approval of the Competent Authority will be granted.

xii. The Applicant will be offered a contractual engagement as per stipulated terms and conditions.

xiii. The candidate will undertake and execute the assigned tasks with all sincerity and as per communicated timelines. The failure in commitments and duty by the candidate will be viewed seriously and appropriate action shall be taken against the concerned as per rules.

xiv. The applicants are advised to provide valid e-mail address and mobile number for communication since all communications shall be made through electronic medium. No communication will be made by post. The candidates are advised to regularly check their email ids as well as DPIIT website for any further developments.

xv. The location of job will be Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, New Delhi.

xvi. Consultants, for a period of 02(two) years following the termination or conclusion of their agreement with the Department shall not, directly or indirectly, seek or accept employment, consultancy, advisory roles or any other professional association with foreign missions/firms/think tanks/ if there is conflict of interest with the work that he/she has done in the Department.

xvii. The engagement of Junior Consultant will be as per the terms and conditions mentioned in the guidelines in DPIIT issued vide **O.M. No- A-64011/04/2021/Estt-G (E-55757), dated 16.06.2025 and dated 11.07.2025.**

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