P-15025/3164/2022-FDI Policy
Government of India
Ministry of Commerce and Industry
Department for Promotion of Industry and Internal Trade
FDI (Policy, Facilitation and Data) Section
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Vanijya Bhawan, New Delhi
Dated: 9th October, 2026

Subject: Advertisement for Contractual Engagement of 01 Senior Legal Consultant and 01 Consultant in DPIIT.

DPIIT invites applications from eligible, qualified professionals for engagement as Senior Legal Consultant and Consultant for working in the FDI (Policy, Facilitation and Data) Section, DPIIT. The initial tenure of engagement for a person as Senior Legal Consultant and Consultant would be a maximum of 3 years. Continuation of the Senior Legal Consultant and Consultant in DPIIT beyond 3 years, for up to an additional 2 years, will be considered on a case-to-case basis by the Competent Authority in the Department. Extension of tenure is subject to approval and based on requirement at the appropriate stage. Interested and eligible candidates are requested to apply online through e-mail within 15 days of publishing this advertisement.

2. Designation, No. of Positions, Qualifications and Experience Criteria along with Consolidated Remuneration are given below:

S. No.	Designation	No. of Positions	Qualifications and Experience Criteria	Remuneration (Per month)
1	Senior Legal Consultant	01	**Qualification:** Bachelors Degree of Law / Masters Degree of Law or equivalent from a reputed and recognized University or Institution.	Rs 2.5 Lakh – 5.0 Lakh

			Experience: Minimum 10 years of relevant post-qualification work experience inter- alia including: ○ Examining matters related to FDI Policy / FEMA / FEM(NDI) Rules ○ Examining FDI proposals requiring Government Approval ○ Examining FDI Policy issues related to various sectors ○ Regulatory/Legal reforms in FDI Policy ○ Research or related fields ○ Handling Court cases pertaining to FDI-related matters	(Based on Suitability and experience)
1.	Consultant	01	**Qualification:** Masters Degree of Law/ Economics/Finance/CA/CS/ICWA or allied disciplines equivalent from a reputed and recognised University or Institution. **Experience:** Minimum 5 years of relevant post-qualification work experience. **Desirable:** ○ Examining matters relating to FDI Policy/FEMA/FEM (NDI) Rules ○ Examining FDI Proposals requiring govt approval ○ Research or related fields ○ FDI Policy Research or related fields.	Rs. 0.8-2.5 Lakhs (Based on suitability and experience of candidate)

3. Interested and eligible candidates may mail duly filled application forms in the prescribed format (**Annexure I**) along with their CV and self-attested copy of relevant documents to Email: fc-dipp@nic.in/unni.kurup@gov.in with the subject line

"Application for Consultant/Senior Legal Consultant in FDI Section in DPIIT" latest within 15 days from the date of issue of this advertisement. i.e. till 24.10.2026, by 5 pm.

4. Terms & conditions for engagement as a Sr. Legal Consultant and Consultant related to remuneration, eligibility, leave, working hours etc. shall be regulated by the DPIIT's Guidelines for Consultants as issued by DPIIT vide OM No. No. A-64011/04/2021/Estt-G [E-55757] dated 11.07.2025 / 16.06.2025

5. Terms and Conditions as per the DPIIT's Guidelines for consultants for the appointment are attached as **Annexure - II.**

9/10/26.

(Unnikrayanan kurup)
Deputy Director

Annexure-I

Proforma to apply for the post of Consultant/SLC in FDI (Policy, Facilitation and Data) Section, DPIIT

Government of India
Ministry of Commerce and Industry
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1. **Position Applied For:**

2. **Personal Details:**

Name	
Father's Name	
Mother's Name	
Date of Birth	
Correspondence Address	
Permanent Address	
E-mail	
Mobile Number	

3. **Educational Qualification (12th onwards)**

Qualification	Board/ University	Year of passing	Subjects/Specialisation	Full Time/Part Time/Distance Mode	Division	Percentage of Marks

* If marks are available in CGPA, enter equivalent percentage marks using the applicable conversion formula of the respective institution/university. Attach a copy of the Educational Qualification Certificate.

* CA/CS/ICWA candidates shall mention only the percentage of marks obtained in their final examination. Entry of any other marks will render the candidature liable for cancellation.

4. Work Experience (please mention only relevant experience as per advertisement):

Sl. No.	Organization/ Institution	Period		Nature of work done	Salary Drawn/ month	Remarks
		From	To			

**Attach a copy of relevant documents with experience

5. Any other relevant information that the candidate wants to submit:-

Certification

I _____ son/daughter of _____ hereby certify that the information provided by me in the application form is true and correct to the best of my knowledge and my application will be summarily rejected if any particulars are found incorrect/false at any stage. Further, I have read and understood all the terms and conditions for engagement of Consultant in DPIIT.

(Name & Signature of the applicant)

Annexure - II

Terms and Conditions

i. The initial tenure of engagement would be a maximum of 3 years. Continuation of the Sr. Legal Consultant and Consultant in DPIIT beyond 3 years, for up to an additional 2 years, will be considered on a case-to-case basis by the Competent Authority in the Department. Extension is subject to approval and based on requirement at the appropriate stage.

ii. Performance-based annual increment, subject to approval of the competent authority, may be granted as under:

Sr. No.	Parameters	Applicable Increment

1	For performing routine/assigned work	Nil
2	For making significant contribution & showing exceptional quality	**5%**
3	In exceptional cases/exemplary performance/contribution in policy making/ publication, etc.	**10%**

iii. The applicant must submit the application, complete in all aspects, in the prescribed Application Proforma through email only. **No other means of submission of applications will be entertained.** It may be noted that only properly and appropriately filled-in applications will be considered. The application will be rejected if requisite information/ document is found missing at the time of examination.

iv. All the applications shall be screened for qualification and completeness. Complete applications shall be sorted and shortlisted for calling suitable candidates for interview. Not all applicants may be called for Interview.

v. No TA/DA shall be paid to candidates for attending the Interview.

vi. All the candidates shortlisted for the Interview shall bring one set of self-attested copies of the relevant documents, w.r.t. Educational Qualifications, Professional Qualifications, Work Experience, Photo ID-Proof, etc. along with the Originals at the time of verification.

vii. Selection of the candidates shall be made on the basis of performance and qualitative assessment done during Interviews taken by the Consultancy Evaluation Committee. Consultancy Evaluation Committee shall recommend initial remuneration.

viii. This is purely a contractual engagement on a specific requirements/project basis as per agreed terms and conditions.

ix. The engagement **DOES NOT** confer any right upon the engaged person to demand any permanent position or job in DPIIT during the tenure of engagement or anytime in future.

x. DPIIT reserves the right **NOT TO ENGAGE** any person in response to this Notification.

xi. The candidate will undertake and execute the assigned tasks with all sincerity and as per communicated timelines. The failure in commitments and duty by the candidate will be viewed seriously, and appropriate action shall be taken against the concerned as per rules.

xii. The applicants are advised to provide a valid e-mail address and mobile number for communication since all communications shall be made through electronic medium. No communication will be made by post. The candidates are advised to regularly check their email IDs as well as the DPIIT website for any further developments.

xiii. The location of the job will be Vanijya Bhawan, Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry, New Delhi.

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